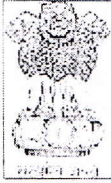


IMPORTANT CIRCULAR NO.66



रक्षा लेखा नियंत्रक कार्यालय , गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी -781171
 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS,
 GUWAHATI UDAYAN VIHAR, NARANGI, GUWAHATI-781 171



Tel. 0361-2640394/2641142

FAX 0361-2640204/2640810/2641143.

No. O&M/Trg/203/In House/Vol-XIII

Dated: 20/12/2017

**Sub: Training Course on Anti-corruption/ Public Grievances/ Court cases/ Judgements/
 RTI w.e.f. 18/01/2018 to 19/01/2018.**

As per In house Training Calendar for the year 2017-18, it has been decided by the Competent Authority to conduct one day Training Course on the above subject in the Training Hall, M.O. CDA Guwahati as per Annexure-A w.e.f. 18/01/2018 to 19/01/2018. The faculty members and the participants of MO Guwahati & Sub-Offices as mentioned in Annexure- 'A' & 'B' enclosed are directed to attend the above mentioned training course without fail.

TA/DA as per extant rules is authorized.

-Sd/-

(K. Lalbiakchhunga, IDAS)
 ACDA

Copy to: -

1. The Officer- in- Charge

For information with request to detail the nominated officials to attend the above training course w.e.f. 18/01/2018 to 19/01/2018 in MO CDA Guwahati.

2. Faculty Members

For information. You are requested to prepare hand outs /lecture notes on the subject assigned and may please be sent to this section well in advance to distribute the same amongst the trainees. The assigned course module is attached as per Annexure-A.

3. The Officer in Charge
 AN-I/A Sec. (Local)

4. The Officer in Charge
 AN-II (Gp-II) (Local)

} For information please.

5. The Officer in Charge AN-IV Sec (Local)

For necessary seating arrangement and provide Note pad & Ball pen to the participants for **Eighteen (18-approx)** in the Training hall w.e.f. 18/01/2018 to 19/01/2018 and also provide **Tea and Snacks** to the participants and faculty members during Tea Break.

6. The Officer in Charge EDP Sec (Local)

For Uploading on CDA Guwahati Website.

(B. GHOSH)

Sr. Accounts Officer (O&M)

Annexure 'A'

COURSE TITLE:- Training Course on Anti-corruption/ Public Greivances/ Court Cases/ Judgements/RTI.

DATE: 18/01/2018 to 19/01/2018.

TRAINING SCHEDULE:-There will be 4 sessions every day each for 75 minutes as under:-

Session I - : 10.15 hrs to 11.30 hrs, Session II - : 11.45 hrs to 13.00 hrs

Session III - : 14.30 hrs to 15.45 hrs, Session IV - : 16.00 hrs to 17.15 hrs

Tea Break: 11.30 hrs to 11.45 hrs & 15.45 hrs to 16.00 hrs.

VENUE: - Training Hall MO CDA Guwahati.

PARTICIPANTS FOR TRAINING COURSE: SAO to Auditors

Date	Session	Subject	Faculty
18/01/2018	1 st Session	Anti-corruption – Prevention of Corruption, Disciplinary Proceedings etc.	Shri K Lalbaikhhunga, GO (AN)
	2 nd Session	Contd...	-do-
	3 rd Session	RTI Act	Shri Nilanjan Chakraborty, AAO
	4 th Session	Contd... - Case Study	-do-
19/01/2018	1 st Session	Court Cases/Judgements – Handling of Court/CAT/Arbitration Cases	Shri Rantu Saikia, SAO
	2 nd Session	Contd...- Case Study	-do-
	3 rd Session	Public Grievances	Shri M H N Singh, SAO
	4 th Session	Feedback and Valediction	

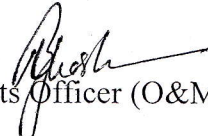

Sr. Accounts Officer (O&M)

Annexure 'B'

List of Trainees for Two-day Training Course on Anti-corruption/ Public Greivances/
Court Cases/ Judgements/RTI.

DATE: 18/01/2018 to 19/01/2018.

Sl. No.	Name & Designation	A/C No.	Section/ Sub-Office where serving
1	Shri Poran Goswami, AAO	8334098	Pay Tech Sec (Local)
2	Md Sabir Alam	8320326	AN-V Sec (Local)
3	Shri Abodh Kumar Raut,	8334606	AN-1B Sec (Local)
4	Shri G C Saha, AAO	8331640	A/Cs Sec (Local)
5	Shri Rajendra Prasad, AAO	8320083	ORs Cell (Local)
6	Shri G Bhaumik, AAO	8331737	M-I Sec (Local)
7	Shri Krishna Kant Sinha,	8334739	LAO 222 ABOD
8	Shri Rajendra Prasad, AAO	8320083	ORs Cell (Local)
9	Shri K Basumatary, AAO	8331621	A/Cs Sec (Local)
10	Shri Manoj Kumar, AAO	8320293	O & M Cell (Local)
11	Shri Abhijit Prasad, SA	8342479	AN-1B Sec (Local)
12	Shri Ramesh Kumar, SA	8339218	AN-II Gp-II (Local)
13	Shri Randhir Kumar, SA	8337544	AN-III Sec (Local)
14	Shri Kuntal Tapaswi, SA	8320357	Sc-IV Sec (Local)
15	Shri Dilip Kumar, SA	8335562	O&M Cell (Local)
16	Shri Rajesh Kumar, SA	8320350	M-IV Sec (Local)
17	Shri Sanjeet Kumar, SA	8320302	AN-II Gp-I
18	Shri Shashi Bhushan, SA	8320174	IA Sec


Sr. Accounts Officer (O&M)